

To:Community Relations Unit Ref No./ 檔號 _____
Environmental Protection Department
Attn: Executive Assistant (Community Relations)3
Email:sandycsli@epd.gov.hk/ Fax: 2827 8138

致:環境保護署
社區關係組
經辦人:行政助理(社區關係) 3
電郵:sandycsli@epd.gov.hk/ Fax:2827 8138



Mobile Environmental Resource Centre (MERC) Application Form

流動環境資源中心申請表

Name of Organisation:

機構名稱:

Location for MERC:

地點:

Purpose:

目的:

Estimated Number of Participants:

預計參與人數:

Proposed Date and Time of Visit

建議日期及時間:

1st priority / 第一選擇

2nd priority / 第二選擇

Contact Person and Title:

聯絡人及職銜:

Tel No.:

聯絡電話:

Email:

電郵:

Signature / 簽署

Date / 日期

Chop of Organisation / 機構印章

Notes for Application 申請須知:

1. Please make the booking at least 1 month in advance.
請最少於 1 個月前提出申請。
2. The applicant organisation should arrange and reserve adequate area for the Mobile Environmental Resource Centre (MERC).
申請機構須安排及預留足夠地方供流動環境資源中心車輛使用。
3. The entrance to the area should be large enough for the MERC (3.5m high x 7m long x 2.5m wide) to pass through.
場地之入口須能讓流動環境資源中心車輛 (3.5 米高 x 7 米長 x 2.5 米闊) 駛過。
4. The applicant organisation must provide sufficient source of electricity supply (i.e. TWO individual 13-ampere single-phase power rectangular pin sockets) at the parking location. If the location of electricity supply is beyond the reach of MERC, please provide extension cords which comply with relevant safety specifications and have the power connected properly in advance.
流動環境資源中心停泊期間，申請機構需提供足夠電源(即包括 2 個 13 安培單相方腳獨立插頭) 供流動資源中心停泊時使用。如電源位置遠離流動車輛停泊位置，申請機構務必事先安排合乎相關安全規格的電線拖板並連接妥當。
5. The applicant organisation should be responsible for the safety and discipline of the participants during the activity.
申請機構須負責參加者在活動期間的安全及秩序。
6. The applicant organisation should provide a layout to show the location of the area, including the parking space of MERC and the power connection points.
申請機構須附上活動地點的平面圖，顯示包括流動環境資源中心車輛停泊的位置，以及提供電源位置。
7. In the event that typhoon Signal No.3 or Red Rainstorm Signal or above is hoisted 2 hours prior to the start of the event, the activity will be cancelled and postponed. If it is hoisted during the activity, our staff will take into account the progress of the activity and the prevailing weather condition, discuss with and contact the organisation to decide whether to cancel or postpone the activity.
如活動舉行前兩小時，天文台懸掛紅色暴雨、三號風球或以上警告訊號，活動將予取消並延期舉行。進行期間天文台懸掛上述警告訊號，本署職員將視乎活動進度及其當期時的天氣情況，與有關機構商議是否需取消或延期舉行活動。
8. The Environmental Protection Department will notify organisations of their application results via email.
環境保護署將以電郵通知申請機構申請結果。
9. For enquiry, please contact our staff at 2835 2382.
如有查詢，請致電 2835 2382 與本署職員聯絡。